

**MINUTES of the Ilam School PTA, Held Tuesday 12 September 2017,
Ilam Primary School Staffroom, 66 Ilam Road, Christchurch**

The meeting commenced at 7.30 pm.

1. PRESENT

Parent reps: Rachel Baggaley (Co-Chair), Sean Barnes, Sarah Campbell, Dean Coburn, Liz Martyn, Kate Mitchell, Inna Podolian (Treasurer), Greg Ryan, Alix Scoble, Nanette Trewinnard (Secretary)

School reps: Paul Dolan, Jo Dudley, Catherine Komen, Amy Sugrue

2. APOLOGIES

Nancy Godwin, Catherine Woods, Bernadette Sanders, Rebecca Foulds (Co-Chair), Rochelle Graham, Al Stewart, Kaori Lindeman, Annabel Brodie, Rebecca Kavanagh

3. MINUTES FROM THE PREVIOUS MEETING

The Minutes of the meeting held on 8 August 2017 were accepted as a true and accurate record.

Alix/Sarah

4. CORRESPONDENCE

Emails: Offers of help for the disco, fundraising offers (discussed below).

Paper: Nil.

5. FINANCE/TREASURER'S REPORT

Invoice/receipt approval

Inna Podolian provided the accounts for August 2017.

- Receipts totalled \$572.81
- Payments totalled \$4,508.90
- Uncommitted funds as at 31 August 2017 total \$11,335.61

Requests for approval to pay for disco light and Entertainment Books

Dean/Alix

Approval of financial statement

Sarah/Nanette

6. FUNDRAISING AND PTA EVENTS

- Disco – 22/9
Theme will be 'magical'. Lemonade, popsicles and glow bling will be for sale, as usual, free water will be available. Kate requested more (named) fairy lights please. Dean agreed to bring some and Rachel to ask on Facebook. More volunteers required for the set-up (2pm ish). Dean agreed to help.
- Hot chocolate 18/8 – thorough report from Rochelle with analysis of last event and recommendations for future events. This was very helpful for discussion and will be

filed in the new online system for the next lead person. It was great to see so many new volunteers. It was highlighted that Canterbury Dietitians has been a very generous sponsor and has provided the milk for this event for several years. With Leigh's children leaving Ilam soon this sponsorship is coming to an end. The PTA would like to thank Leigh and Canterbury Dietitians very much indeed for their generous contributions – we really appreciate it.

- If anyone knows an organisation who may be interested in supporting the school in this way, please contact the PTA.
- A new person is needed to run the hot chocolate days – please contact the PTA if you are interested.
- Entertainment books – thorough report from Rochelle. Estimated \$650 profit for PTA but final invoice to be confirmed.
- Rochelle's report also noted that she is retiring from the PTA after more than seven years of service. Through her tireless work as Chair and latterly as a parent volunteer, Rochelle has led many events at Ilam, both fundraisers and community events such as the Family Fun Nights. On behalf of all the Ilam families who have benefited from her enthusiasm, energy and sheer hard work, we would like to thank Rochelle very much indeed and wish her all the best.
- Art calendars – art is finished and available to view, samples in office and order forms have gone home to families this week.
- Cultural performance – an evening show of the school's cultural performance was suggested at the last meeting. Sara, Kate and Nanette have been working with Kirsten Aaron on this and it has now been decided not to proceed. There is a clash with the hall booking meaning it would have to be very early and the two main performing groups cannot attend in the evening at all which means the show would have been challenging for parents of performers and really too short. Alix suggested Sara might like to be involved in planning the Family Fun Night as a way to connect with more families from a wider range of cultures.
- There are many events during Cultural Week that families and PTA can support such as the shared international lunch on Tuesday 26th. If there are a few PTA parents who could attend to support Kirsten and the teachers in putting out the tables and food in each of the Junior, Middle, Senior areas that would be appreciated.

7. FUTURE EVENTS

- Second-hand uniform sale – all in hand for Friday 20th October. Volunteers needed Thursday afternoon (2.30) and Friday morning.

8. GENERAL/NEW BUSINESS

- Battery fundraiser – anecdotal reports that they are not too successful.
- Photo fundraiser – roll over to next month.
- Toothpaste/sunscreen – roll over for Zansie to talk to.
- Welcome to Sean, new Ilam parent. Sean mentioned that the World Forum for Social Enterprise coming to Christchurch in two weeks. Sean presented products from The Rubbish Whisperer: reusable produce bags and paper straws. A good price for parents compared to retail and roughly 40% profit. Lots of support within the PTA to progress with this. A partnership with the School Council was suggested and Sean has agreed to be the contact from the PTA and to work with the school office team. Rachel will promote on Facebook.
- Interest in reusable coffee cups – anyone with contacts for these products, please let the PTA know.

- Paul Dolan reported that school has basketball teams now and they are in need of uniforms. The school requests a donation from the PTA of \$500 (school to pay \$756) for two brand new school sports uniforms.
Approved Paul/Jo
- \$500 requested to support the hangi on Thursday night to subsidise the cost to families.
- *Approved Paul/Rachel*

9. NEXT PTA MEETING

The next PTA meeting will be held on Tuesday 17 October 2017 at 7.30pm.

There being no further business, the meeting closed at 8.30pm.